

ROANOKE CITY COUNCIL CONTINUATION OF RECESSED SESSION

MAY 11, 2015 2:00 P.M.

CITY COUNCIL CHAMBER

AGENDA

1. Call to Order--Roll Call.

The Invocation will be delivered by Council Member Sherman P. Lea.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor Bowers.

NOTICE:

The recessed Council meeting will be televised live and replayed on Channel 3 on Friday, May 15 at 7:00 p.m., and Sunday, May 17 at 4:00 p.m. Council meetings are offered with closed captioning for the hearing impaired.

Statement of Purpose. Mayor Bowers.

<u>Introduction and Consideration of Ordinances and Resolutions:</u>

A Certificate of the Director of Finance advising that funds required for the 2015-2016 General Fund, Stormwater Utility Fund, Civic Facilities Fund, Parking Fund, Department of Technology Fund, Fleet Management Fund, Risk Management Fund, School Fund, School Food Services Fund, School Athletics Fund and Grant Fund budgets will be available for appropriation.

P 3

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		R 16
		R 17
_		R 18
1.	Amendment of the City's Fee Compendium for fees charged at the City-owned and/or	R 19
	controlled parking facilities; and certain library rate adjustments.	18 19
2.	Amendment of the City Code to increase the motor vehicle license tax on certain	O 21
	vehicles, trailers, and semitrailers operating within the City.	
3.	Amendment of the City Code to increase the tax rate on the tax on prepared food and	O 25
0.	beverages.	
	beverages.	
4	Assessed and the City Code to imprope the tay note levied on and manager.	0.27
4.	Amendment of the City Code to increase the tax rate levied on real property,	O 27
	improvements and the special rate for certain energy-efficient buildings.	
		- 12 T
5.	Adoption of 2015-2016 General, Stormwater Utility, Civic Facilities, Parking,	B/O 29
	Department of Technology, Fleet Management, Risk Management, School General,	
	School Food Services, School Athletics, Grant Funds and State Asset Sharing	
	Program appropriations.	P 38
	3	R 42
6.	Endorsement of an update to the Five-year Capital Improvement Program for Fiscal	
0.	Years 2016-2020; and appropriation of funds in connection therewith.	B/O 43
7	Appropriation of EVO046 funds for Enterprise Zone	
7.	Appropriation of FY2016 funds for Enterprise Zone. B/O 46	
_		P 47
8.	Approval of the 2015-2019 HUD Consolidated Plan and 2015 Annual Plan; and	R 50
	authorization to submit documentation to HUD for final review.	17.30
9.	Adoption of a Pay Plan for officers, employees and constitutional officers; and	O 52
	authorization for certain salary adjustments/increments, merit increases, and monthly	
	stipends for certain Council-appointed boards and commissions.	
	,	
10.	Approval of compensation for Council-Appointed officials and certain compensation	O 60
10.	benefits for the Director of Finance.	
	beliefits for the Director of Finance.	

P 4 R 9

11.

Adjourn.



DEPARTMENT OF FINANCE

215 Church Avenue, SW, Suite 461 PO Box 1220 Roanoke, Virginia 24011-1220 Telephone: (540) 853-2821 Fax: (540) 853-6142

BARBARA A. DAMERON, CPA Director of Finance ANDREA F. TRENT
Assistant Director of Finance

May 11, 2015

TO: Honorable Mayor and Members of Council

FROM: Barbara A. Dameron, Director of Finance

SUBJECT: Certification of Funding

I, Barbara A. Dameron, Director of Finance of the City of Roanoke, in accordance with paragraphs (h) and (i) of Section 25.1 of the Charter of the City of Roanoke, do hereby certify that funds required for the 2015 - 2016 General Fund, Stormwater Utility Fund, Civic Facilities Fund, Parking Fund, Department of Technology Fund, Fleet Management Fund, Risk Management Fund, School Fund, School Food Services Fund, School Athletics Fund and Grant Fund budgets will be available for appropriation.

Director of Finance

BAD:rs



To:

Honorable Mayor and Members of City Council

Meeting:

May 11, 2015

Subject:

FY2016 Amendment of Fee Compendium

Background:

The recommended Fiscal Year 2015-16 budget includes proposed parking rate and library rate/fee adjustments.

Considerations:

1. Parking Fees

A recent update to the 5-year Parking Fund capital improvement program identified the need to address structural/preventive repairs, elevator system upgrades, and equipment upgrades. Retained earnings are used to address capital needs. Over the past few years, revenues have remained flat thus diminishing retained earnings. After reviewing market rates, the following rate adjustments are recommended to provide additional revenue to address identified capital needs.

Garage/Fee Title	Current Fee	Proposed Fee
Campbell Garage		
 Monthly unreserved 	\$35/month	\$40/month
 Short term weekdays daily maximum 	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
 Short term weeknights 4pm to 9pm 	\$2.00 flat rate	\$3.00 flat rate
 Monthly Residential 	\$8.75/month	\$20.00/month
Center in the Square Garage		·
 Monthly reserved 	\$90/month	\$105/month
 Monthly unreserved 	\$70/month	\$85/month
 Short term weekdays daily maximum 	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
 Short term Monday – Thursday 4pm to 9pm 	\$3.00 flat rate	\$4.00 flat rate
 Short term Friday 4pm to 12am (midnight) 	\$3.00 flat rate	\$4.00 flat rate
Short term Saturday 4pm to 12 am (midnight)	\$3.00 flat rate	\$4.00 flat rate
Monthly Residential	\$17.50/month	\$20.00/month

Church Avenue Garage		
Monthly unreserved	\$65/month	\$70/month
Short term weekdays	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
daily maximum		
 Short term weeknights 	\$2.00 flat rate	\$3.00 flat rate
4pm to 9pm		
Monthly Residential	\$16.25/month	\$20.00/month
Elmwood Park Garage		
 Monthly unreserved 	\$65/month	\$70/month
 Short term weekdays 	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
daily maximum		
 Monthly Residential 	\$16.25/month	\$20.00/month
Gainsboro Garage		
 Short term weekdays 	\$5.00 (after 4.5 hours)	\$6.00 (after 5.5 hours)
8am to 4pm daily		
maximum		
 Short term weeknights 	\$2.00 flat rate	\$3.00 flat rate
4pm to 9pm		
Monthly Residential	\$11.25/month	\$20/month
Market Garage		
 Monthly reserved 	\$85/month	\$90/month
	1	(effective Jan 1, 2016)
 Monthly unreserved 	\$65/month	\$70/month
	#C 00 (-ft2 F b)	(effective Jan 1, 2016)
Short term weekdays	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
8am to 4pm daily		
maximum	\$2.00 flat rate	\$3.00 flat rate
Short term weeknights	\$2.00 Hat rate	\$5.00 Hat rate
4pm to 9pm	\$2.00 flat rate	\$3.00 flat rate
Short Term Saturday Anm to Onm	J2.00 Hat rate	JJ.00 Hat Tate
4pm to 9pm	\$16.25/month	\$20.00/month
Monthly residential Tower Garage	\$10123/III.0II.	\$20.00) IIIOIICI
Monthly reserved	\$85/month	\$90/month
Monthly unreserved	\$65/month	\$70/month
Short term weekdays	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
daily maximum	\$ 5155 (arter 215 116ars)	\$ 0.00 (a.ce. 3.3 1.0a.3)
 Short term weeknights 	\$2.00 flat rate	\$3.00 flat rate
Short term Saturday	\$2.00 flat rate	\$3.00 flat rate
Monthly Residential	\$16.25/month	\$20.00/month
Training restriction		•
Higher Ed Center Lot		
 Short term weekdays 	\$5.00 (after 4.5 hours)	\$6.00 (after 5.5 hours)
8am to 4pm daily		
maximum		
 Short term weeknights 	\$2.00 flat rate	\$3.00 flat rate
 Monthly residential 	\$11.25/month	\$20.00/month

Market Lot		
 Monthly unreserved 	\$70/month	\$75/month
 Short term weekdays daily maximum 	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
 Short term Saturday 	\$2.00 flat rate	\$3.00 flat rate
4pm to 9 pm • Monthly residential	\$17.50/month	\$20.00/month
Warehouse Row Lot		<u> </u>
 Monthly unreserved 	\$60/month	\$65/month
 Short term weekdays 	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
daily maximum	415.00 /	#20.00 <i>/</i>
 Monthly residential 	\$15.00/month	\$20.00/month

2. Library Fees

With the recent and ongoing renovations to the Main Library and Raleigh Court Branch, adjustments to certain fees are recommended due to additional public space which may be rented. Additionally, new fees are recommended to address faxing services provided by the libraries and fines which result from damage to media cases as well as overdue fines for magazines and "hot pick" print and audio items.

Fee Title	Current Fee	Proposed Fee
Community Room	\$50/hour	Same fees would apply.
Rental	(all users)	Includes the addition of
(Jackson Park &		Raleigh Court Branch.
Gainsboro Branches)		Neighborhood
		organizations are
		exempt from these fees.
Main Library Reading Porch		
Library opening to 5pm	N/A	\$50/hour
Library opening to 3pm	14/7	\$30/110u1
5pm to Library close	N/A	\$100/hour
Use in conjunction with	N/A	\$250 flat fee
Elmwood Park day time		
events		
Use in conjunction with	N/Á	\$250 flat fee
Elmwood Park evening	N/A	J230 Hat ree
events (5pm - end of		
event) '		•
Use in conjunction with	N/A	\$400 flat fee
Elmwood Park event		
(8am - 11pm)		

Library Fax Charges		
Sending Faxes	N/A	\$3 for 1st page; \$1 per additional page
Receiving Faxes	N/A	\$1 for 1st page; \$1 per additional page
Library Fines		
Books (print and audio) - Hot Picks	N/A	\$1/day; \$5 maximum
Other Adult Books	N/A	\$0.02/day; \$5maximum
Juvenile Books	N/A	\$0.02/day; \$5maximum
Comic Books	N/A	\$0.02/day; \$1 maximum
Magazines	N/A	\$0.10/day; \$1 maximum
Damage Charges		
Damaged or Lost Audiobook Case	\$1	\$15
Each Damaged or Lost Disc - Audiobook	\$10	\$15
Damaged/Lost Disk, Case or Media Bag	\$1	\$5
Lost or fully damaged item	N/A	Cost of item + processing fee of \$5
Lost or fully damaged paper back	N/A	Cost of item + processing fee of \$1

Recommendation:

Adopt the attached resolutions amending the City's Fee Compendium (fee and rate schedule) to reflect the aforementioned fees, effective July 1, 2015, except for the monthly reserved and unreserved rates for the Market Garage. The monthly reserved and unreserved rates for the Market Garage are effective January 1, 2016.

Authorize the City Manager to take such other actions and to execute such further documents, approved as to form by the City Attorney, as may be necessary to establish, implement, and enforce the above fees.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

R. Brian Townsend, Assistant City Manager for Community Development

Sherman M. Stovall, Assistant City Manager for Operations Amelia C. Merchant, Director of Management and Budget

Debbie Moses, Parking Coordinator Sheila Umberger, Director of Libraries



IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION providing for an amendment of the fees charged at the City owned and/or controlled parking facilities, namely: Campbell Garage, Center in the Square Garage, Church Avenue Garage, Elmwood Park Garage, Gainsboro Garage, Market Garage, Tower Garage, Elmwood Lot, Higher Ed Center Lot, Market Lot, and Warehouse Row Lot; authorizing the City Manager to modify, waive, or reduce such parking fees under certain conditions; providing for assessment of certain fees for late payment or nonpayment of such parking fees: establishing an effective date; authorizing the City Manager to issue guidelines to implement, administer, and enforce such fees; and directing amendment of the Fee Compendium.

WHEREAS, the Williamson Lot was sold on April 13, 2015, to Tazewell Development, LLC, as authorized by Ordinance No. 40112-111714, adopted on November 17, 2014, and is no longer owned by the City of Roanoke.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke that:

1. The current parking fees for the Campbell Garage as set out below shall be amended in accordance with the following new fee schedule:

Campbell Garage Fee Schedule

	CURRENT FEF	NEW FEE
Monthly unreserved	\$35/mo	\$40/mo
Short term weekdays		
8 am to 4 pm		
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Short term weeknights	\$2.00 flat rate	\$3.00
4 pm to 9 pm		
Saturday	FF	REE
Sunday	FF	REE
Daily Early Bird Special for	Enter before 9 am, as shown by the tic	ket for that day, and the parker pays the
weekdays	lesser of the regular parking fees or \$3.00 for that day.	
Monthly Residential	\$8.75 /mo	\$20.00/mo

2. The current parking fees for the Center in the Square Garage shall be amended in accordance with the following new fee schedule:

Center in the Square Garage

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Fee	10	hed	ule

ce beneuate		
	CURRENT FEE	NEW FEE
Monthly reserved	\$90′mo	\$105/mo
Monthly unreserved	\$70/mo	\$85/mo
Short term weekdays		
8 am to 4 pm		
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Short term Monday – Thursday	\$3.00 flat rate	\$4.00 flat rate
4 pm to 9 pm		
Short term Friday 4 pm to 12 am	\$3.00 flat rate	\$4.00 flat rate
(midnight)		
Saturday (except 4 pm to 12 am-	FREE	FREE
midnight)		
Short term Saturday	\$3.00 flat rate	\$4.00 flat rate
4 pm to 12 am (midnight)		
Sunday	FREE	FREE
Monthly Residential	\$17.50 mo	, \$20.00/mo

3. The current parking fees for the Church Avenue Garage shall be amended in accordance with the following new fee schedule:

Church Avenue Garage Fee Schedule

	CURRENT FEE	NEW FEE
Monthly unreserved	\$65/ino	\$70/mo
Short term weekdays		
8 am to 4 pm		·
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Short term weeknights 4 pm to 9 pm	\$2.00 flat rate	\$3.00 flat rate
Saturday	FREE	FREE
Sunday	FREE	FREE
Monthly Residential	\$16.25 mo	\$20/mo

4. The current parking fees for the Elmwood Park Garage shall be amended in accordance with the following new fee schedule:

Elmwood Park Garage Fee Schedule

	CURRENT FEE	NEW FEE
Monthly unreserved	\$65 mo	\$70/mo
Short term weekdays		
8 am to 5 pm		
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Enter Monday-Friday after	FREE	FREE
5 pm		
Saturday	FREE	FREE
Sunday	FREE	FREE
Monthly Residential	\$16.25/mo	\$20/mo

5. The current parking fees for the Gainsboro Garage shall be amended in accordance with the following new fee schedule:

Gainsboro Garage Fee Schedule

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	CURRENT FEE	NEW FEF
Monthly unreserved	\$45 mo	\$45.mo
Monthly student unreserved	\$22.50 mo	\$22.50 mo
Short term weekdays 8 am to 4 pm		
Per .5 hr	\$.50	\$.50
Daily Maximum	\$5.00 (after 4.5 hours)	\$6.00 (after 5.5 hours)
Short term weeknights	\$2.00 flat rate	\$3.00 flat rate
4 pm to 9 pm	Note: A \$1 discount off of the evening rate will be made available for Roanoke Higher	Note: A \$1 discount off of the evening rate will be made available for
	Education Center students with appropriate student documentation when presented to the	Roanoke Higher Education Center students with appropriate student
	attendant on duty.	documentation when presented to the attendant on duty.
Saturday	FREE	FREE
Sunday	FREE	FREE
Monthly Residential	\$11.25 mo	\$20/mo

6. The current parking fees for the Market Garage shall be amended in accordance with the following new fee schedule:

Market Garage Fee Schedule

	CURRENT FEE	NEW FEE
Monthly reserved	\$85 mo	\$90'mo
Monthly unreserved	\$65 mo	\$70/mo
		(effective January 1, 2016)
Short term weekdays		
8 am to 4 pm		
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Short term weeknights	\$2.00 flat rate	\$3.00 flat rate
4 pm to 9 pm		
Saturday (except 4 pm to 9	FREE	FREE
pm)		
Short term Saturday	\$2.00 flat rate	\$3.00 flat rate
4 pm to 9 pm		
Sunday	FREE	FREE
Monthly Residential	\$16.25/mo	\$20/mo

7. The current parking fees for the Tower Garage shall be amended in accordance with the following new fee schedule:

Tower Garage Fee Schedule

	CURRENT FEE	NEW FEE
Monthly reserved	\$85/mo	\$90/mo
Monthly unreserved	\$65/mo	\$70/mo
Short term weekdays 8 am to 4 pm		
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Short term weeknights 4 pm to 9 pm	S2.00 flat rate	\$3.00 flat rate
Saturday (except 4 pm to 9	FREE	FREE
pm		
Short term Saturday	\$2.00 flat rate	\$3.00 flat rate
4 pm to 9 pm		
Sunday	FREE	FREE
Monthly Residential	\$16.25/mo	\$20'mo

8. The current parking fees for the Elmwood Lot shall be amended in accordance with the following new fee schedule:

Elmwood Lot Fee Schedule

Circult		
	CURRENT FEE	NEW FEE
Monthly unreserved	\$50/mo	\$55 ¹ mo
Short term weekdays		
8 am to 5 pm		
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Enter Monday-Friday	FREE	FREE
After 5 pm		
Saturday	FREE	FREE
Sunday	FREE	FREE
Monthly Residential	\$12.50 mo	\$20.mo

9. The current parking fees for the Higher Ed Center Lot shall be amended in accordance with the following new fee schedule:

Higher Ed Center Lot Fee Schedule

The second control of the second of the seco	CURRENT FEE	NEW FEE
Monthly unreserved	\$45/mo	\$45 mo
Monthly student unreserved	\$22.50/mo	\$22.50/mo
Short term weekdays	The second secon	1 Marie 2 a 2 a 2 a 2 a 2 a 2 a 2 a 2 a 2 a 2
8 am to 4 pm		
Per .5 hr	\$.50	\$.50
Daily Maximum	\$5.00 (after 4.5 hours)	\$6.00 (after 5.5 hours)
Short term weeknights	\$2.00 flat rate	\$3.00 flat rate
4 pm to 9 pm		
Saturday	FREE	FREE
Sunday	FREE	FREE
Monthly Residential	\$11.25/mo	\$20/mo

10. The current parking fees for the Market Lot shall be amended in accordance with the following new fee schedule:

Market Lot Fee Schedule

	CURRENT FEE	NEW FEE
Monthly unreserved	\$70/mo	\$75/mo
Short term weekdays		
8 am to 4 pm		
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Short term weeknights	\$2.00 flat rate	\$3.00 flat rate
4 pm to 9 pm		
Saturday (except 4 pm to 9 pm)	FREE	FREE
Short term Saturday		
4 pm to 9 pm	\$2.00 flat rate	\$3.00 flat rate
Sunday	FREE	FREE
Monthly Residential	\$17.50/mo	\$20/mo

11. The current parking fees for the Warehouse Row Lot shall be amended in accordance with the following new fee schedule:

Warehouse Row Lot Fee Schedule

	CURRENT FEE	NEW FEE
Monthly unreserved	\$60 mo	\$65.mo
Short term weekdays		
8 am to 5 pm		
Per .5 hr	\$1.00	\$1.00
Daily Maximum	\$6.00 (after 2.5 hours)	\$8.00 (after 3.5 hours)
Enter Monday-Friday	FREE	FREE
after 5 pm		
Saturday	FREE	FREE
Sunday	FREE	FREE
Monthly Residential	\$15.00/mo	\$20/mo

12. The parking fees set forth herein will not be applicable to parking agreements that provide for a specific parking fee or other method of payment for a specified period of time unless

otherwise provided for in such agreements or until such agreements expire or are terminated. Nor

will such parking fees be applicable to City parking programs except as set forth in such programs.

13. The above mentioned New Fee Schedules for the indicated parking facilities, charges,

and related matters will be effective July 1, 2015, except for the monthly reserved/unreserved fee for

Market Garage, which will be effective January 1, 2016.

14. The City Manager is hereby authorized to issue such guidelines as the City Manager

deems appropriate in order to implement, administer, and enforce the fees and matters provided for

in this Resolution, including the establishment of eligibility requirements for obtaining a monthly

Residential Parking Permit.

15. The Fee Compendium of the City, maintained by the Director of Finance and

authorized and approved by the City Council by Resolution No. 32412-032795, adopted March 27,

1995, effective as of that date, shall be amended to reflect the new fees to be charged at Campbell

Garage, Center in the Square Garage, Church Avenue Garage, Elmwood Park Garage, Gainsboro

Garage, Market Garage, Tower Garage, Elmwood Lot, Higher Ed Center Lot, Market Lot, and

Warehouse Row Lot.

ATTEST:

City Clerk.

Milley

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION amending certain fees as set out below to be charged for after hour use of the community rooms at certain branches of the Roanoke Public Libraries; providing for an effective date; and directing amendment of the Fee Compendium.

BE IT RESOLVED by the Council of the City of Roanoke that:

- 1. The fees for after hour use of the community rooms at the Jackson Park Branch, Gainsboro Branch, and Raleigh Court Branch of the Roanoke Public Libraries will be \$50 per hour. Neighborhood organizations shall be exempt from this fee.
- 2. For purposes of this exemption, "neighborhood organizations" shall be defined as those nonprofit organizations that are organized and formed for the purpose of promoting the public awareness, interests and advancement of a specific geographic area-located within the City of Roanoke, and are recognized by the City of Roanoke as constituting a neighborhood organization.
- 3. The Fee Compendium of the City, maintained by the Director of Finance and authorized and approved by the City Council by Resolution No. 32412-032795, adopted March 27, 1995, effective as of that date, shall be amended to reflect the new fee to be charged by the Roanoke Public Libraries for the use of such community rooms, under the heading of Library.
- 4. Resolution No. 32412-032795 is hereby amended to the extent and only to the extent of any inconsistency with this Resolution.
 - 5. The fees established by this Resolution shall remain in effect until amended by this Council.
 - 6. This Resolution shall be in full force and effect on and after July 1, 2015.

ATTEST:

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION establishing certain fees for the Main Library Reading Porch; directing amendment of the Fee Compendium; and providing for an effective date.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The fee compendium of the City of Roanoke, maintained by the Director of Finance and authorized and approved by the City Council by Resolution No. 32412-032795, adopted March 27, 1995, effective as of that date, shall be amended to include the following new fees under the heading of Library.

The fee due to the City for use of the Main Library Reading Porch shall be as follows:

Library opening to 5:00 p.m.	\$50.00 per hour
5:00 p.m. to Library closing	\$100.00 per hour
Use in conjunction with Elmwood Park Daytime event (8:00	\$250.00 flat fee
a.m. to 5:00 p.m.)	
Use in conjunction with Elmwood Park Evening event (after	\$250.00 flat fee
5:00 p.m end of event or 11:00 p.m.)	
Use in conjunction with Elmwood Park All Day event (8:00	\$400.00 flat fee
a.m11:00 p.m.)	

- 2. Resolution No. 32412-032795 is hereby amended to the extent and only to the extent of any inconsistency with this Resolution
 - 3. This Resolution shall be in full force and effect on and after July 1, 2015.

ATTEST:

City Clerk

While

IN THE COUNCIL OF THE CITY OF ROANOKE. VIRGINIA

A RESOLUTION establishing certain fees for sending and receiving facsimiles at the Roanoke Public Libraries; directing amendment of the Fee Compendium; and providing for an effective date.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The fee due to the City for sending and/or receiving faxes at the City's libraries shall be as follows:

Sending a Fax - \$3.00 for the 1st page; \$1.00 per each additional page Receiving a Fax - \$1.00 per page; \$1.00 per each additional page

- 2. The Fee Compendium of the City of Roanoke, maintained by the Director of Finance and authorized and approved by the City Council by Resolution No. 32412-032795, adopted March 27, 1995, effective as of that date, shall be amended to include the foregoing new fee under the heading of Library.
- 3. Resolution No. 32412-032795 is hereby amended to the extent and only to the extent of any inconsistency with this Resolution.
- 4. The fees established by this Resolution shall remain in effect until amended by this Council.
 - 5. This Resolution shall be in full force and effect on and after July 1, 2015.

ATTEST:



IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION updating and providing for adjustment of fees charged by the Roanoke Public Libraries for damaged or lost library materials, as set out below; directing amendment of the Fee Compendium; and establishing an effective date.

WHEREAS, by Resolution No. 38800-051010, adopted on May 10, 2010, City Council established certain charges to be charged at all City libraries and amended the Fee Compendium to reflect such revised fees, effective July 1, 2010; and

WHEREAS, the types of media at the libraries have changed since the previous amendments were made to the Fee Compendium, some of the fees are now obsolete or products no longer exist.

BE IT RESOLVED by the Council of the City of Roanoke that:

1. The Fee Compendium of the City of Roanoke, maintained by the Director of Finance and authorized and approved by the City Council by Resolution No. 32412-032795, adopted March 27, 1995, effective as of that date, shall be amended to include the following fees under the heading of Library:

Fines			
Books(print and audio)		Maximum	
Hot Picks	\$1.00 per day	\$5.00	
Other Adult Books	\$0.20 per day	\$5.00	
Juvenile Books	\$0.20 per day	\$1.00	
Video (e.g. DVD)	\$1.00 per day	\$5.00	
Audio (e.g. CD)	\$1.00 per day	\$5.00	
Videogames	\$1.00 per day	\$5.00	
Periodicals Periodicals			
Comic books	\$0.20 per day	\$1.00	
Magazines	\$0.10 per day	\$1.00	
Miscellar	neous Charges		
Replace Library Card	\$1.00	And the second s	
Lost or fully damaged item	Cost of item + processi	ng fee of \$5.00	
Lost or fully damaged paper back	Cost of item + processi	ng fee of \$1.00	
Damaged or Lost Audiobook Case	\$15.00		
Damaged or Lost Disc- Audiobook	\$15.00		
Damaged or Lost Case	\$5.00		

- 3. Resolution No. 32412-032795 is hereby amended to the extent and only to the extent of any inconsistency with this Resolution.
- 4. The fees established by this Resolution shall remain in effect until amended by this Council.
 - 5. This Resolution shall be in full force and effect on and after July 1, 2015.

ATTEST:

City Clerk.



AN ORDINANCE amending Section 20-28, <u>Tax imposed</u>, of Article II, <u>Vehicle Licenses</u>, of Chapter 20, <u>Motor Vehicles and Traffic</u>, of the Code of the City of Roanoke (1979), as amended, to increase the vehicle license tax rate on certain motor vehicles, trailers, and semitrailers operating within the City of Roanoke, as authorized pursuant to Section 46.2-752 of the Code of Virginia (1950) as amended, consistent with the rates and limits authorized by the laws of the Commonwealth of Virginia; providing for an effective date; and dispensing with the second reading of this ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. Section 20-28, <u>Tax imposed</u>, of Article II, <u>Vehicle Licenses</u>, of Chapter 20, <u>Motor Vehicles and Traffic</u>, of the Code of the City of Roanoke (1979). as amended, is amended and reordained to read and provide as follows:

Sec. 20-28. - Tax imposed.

An annual license tax is hereby imposed on the motor vehicles, trailers and semitrailers listed below and operating within the city as follows:

- (a) Twenty eight dollars (\$28.0020.00) for each passenger vehicle and truck under ten thousand (10,000) pounds gross vehicle weight rating, taxicabs and other vehicles kept for rent or hire operated with a chauffeur for the transportation of passengers, which operate, or should operate pursuant to permits issued by the state corporation commission as required by law, and including motor homes, provided such passenger vehicle or motor home is not kept or used for rent or for hire, or is not operated under a lease without a chauffeur.
- (b) Thirty dollars (\$30.00) for <u>each a-private- passenger vehicle or motor homevehicle</u>, trailer or semitrailer, or school bus, public or private, that has a gross vehicle weight rating of over-ten thousand (10,000) pounds

pounds or over gross vehicle weight rating, if such passenger vehicle or motor home vehicle is not used for the transportation of passengers for compensation and is not kept or used for rent or for hire or is not operated under a lease without chauffeur. This subsection does not apply to vehicles used as common carriers.

- (e) Twenty (\$20.00) dollars for taxicabs and other vehicles kept for rent or hire operated with a chauffeur for the transportation of passengers, which operate, or should operate pursuant to permits issued by the state corporation commission as required by law, if such vehicle weighs under 10,000 pounds gross vehicle weight rating. In the event such vehicle weighs 10,000 pounds gross vehicle weight rating or above, the tax will be twenty eight dollars (\$28.00). This subsection does not apply to vehicles used as common carriers.
- (de) Twenty dollars (\$20.00) for each trailer or semitrailer designed for use as living quarters for human beings, which trailers shall include, but not be limited to, camping trailers.
- (ed) Fifteen dollars (\$15.00) for a motorcycle, with or without a sidecara sidecar.
- (fe) Twenty dollars (\$20.00) for a bus used exclusively for transportation to and from Sunday school or church, for the purpose of divine worship regardless of gross vehicle weight rating.
- (g) Twenty dollars (\$20.00) for all school buses, regardless of gross vehicle weight rating.
- (hf) Thirty dollars (\$30.00) for other passenger-carrying vehicles, trailers and semitrailers. This subsection does not apply to vehicles used as common carriers.
- (ig) The gross vehicle weight rating shall be used for computing all taxes required by this article to be based upon the weight of the vehicle. For purposes of this article, the term "gross vehicle weight rating" shall mean the manufacturer's maximum rated capacity of a vehicle, including the weight of the base vehicle, all added equipment, driver and passengers, and cargo.
- (jh) The applicant for a license bears the burden of proof that the vehicle for which the license is sought is entitled by weight, design and use to be licensed at the tax tendered by the applicant.
- (ki) The license taxes required by this Code to be paid for the operation of motor vehicles used for rent or hire shall not be required for the operation of any motor vehicle with a normal seating capacity of not more than twelve (12) adult persons including the driver (i) while used not for profit

in transporting persons who, as a common undertaking, bear or agree to bear all or a part of the actual costs of such operation, or (ii) while used by a lessee renting or hiring such vehicle for a period of twelve (12) months or longer under a written lease or agreement; and for the purpose of this section—agreement. Every other motor vehicle leased under a lease or agreement of 12 months or more every such motor vehicle-shall be treated as a private motor vehicle for which the annual license tax shall be as set forth in Section 20-28(a) or (b) of this chapter as applicable. twenty dollars (\$20.00).

(lj) The license taxes to be paid by the owners of all motor vehicles not designed and used for the transportation of passengers shall be determined by reference to the gross vehicle weight rating of the vehicle or combination of vehicles of which it is a part, and according to the provisions of this article.

The tax for a pickup or panel truck shall be twenty <u>dollarseight dollars</u> (\$280.00) __if the gross vehicle weight rating is <u>under</u> __ten thousand (10,000) pounds pounds and thirty dollars (\$30.00) if such vehicle is ten thousand pounds or moreor less.

In the case of a combination of a truck or tractor truck and a trailer or semitrailer, each vehicle constituting a part of such combination shall be taxed as a separate vehicle, but, for the purpose of determining the gross vehicle weight rating group into which any such vehicle falls, the combination of vehicles of which such vehicle constitutes a part shall be considered a unit, and the aggregate gross vehicle weight rating of the entire combination shall determine such gross vehicle weight group. The tax for a trailer or semitrailer constituting a part of such combination shall be twenty dollars (\$20.00), provided, however, if such trailer or semitrailer exceeds a gross vehicle weight rating of ten thousand (10.000) pounds such fee shall be thirty dollars (\$30.00).

(mk) The license tax to be paid by the owner of a one-wheel or two-wheel trailer of a cradle, flatbed or open pickup type which has a body width not greater than the width of the motor vehicle to which it is attached at any time of operation, which is pulled or towed by a passenger car or station wagon, or a pickup or panel truck having an actual gross vehicle weight rating not exceeding five thousand (5,000) pounds, and which is used for carrying property not exceeding one thousand five hundred (1,500) pounds at any one (1) time, and for all trailers designed exclusively to transport boats shall be six dollars and fifty cents (\$6.50). In the event such trailer has an actual gross vehicle weight rating more than one thousand five hundred and one (1,5001) pounds and less than ten thousand (10,000) pounds, the license tax shall be twenty dollars (\$20.00). The license tax shall be thirty dollars (\$30.00) if the trailer has an actual gross vehicle weight rating of ten thousand (10,000) pounds and above. Nothing herein shall be construed as applying to the fees for trailers or semitrailers

designed for use as living quarters for human beings, or to those trailers or semitrailers operated under lease or rental agreement, or operated for compensation.

- (nt) Notwithstanding the provisions above, upon receipt of an application on a form prescribed by the commissioner of revenue and receipt of written evidence from one (1) of the armed forces that an applicant for the annual motor vehicle license was a prisoner of war and was honorably discharged, if not currently a member of the armed forces, the annual motor vehicle license shall be issued with no tax being assessed. Issuance of such free license shall be limited to passenger vehicles and pickup or panel trucks as defined in § 46.2-100, Code of Virginia. No individual shall be issued a free license under this subsection for more than one (1) vehicle. Any person who is not a person described in this subsection and who willfully and falsely represents himself or herself as having the qualifications to obtain the free annual license shall be guilty of a traffic infraction punishable by a fine of not more than one hundred dollars (\$100.00).
- (Om) Notwithstanding the provisions above, the motor vehicle license tax for an antique motor vehicle, as defined in and licensed pursuant to Title 46.2, Code of Virginia shall be a one-time tax of five dollars (\$5.00). In order to qualify for such rate, owners of such vehicles must file an application therefor with the commissioner of revenue upon such forms as prescribed by the commissioner. Such license shall remain in effect for such period of time as the antique motor vehicle is titled in the name of the applicant.
- (ph) Notwithstanding the provisions above, there shall be no license tax for mopeds, autocycles, and vehicles with a gross weight exceeding ten thousand (10.000) pounds owned by museums officially designated by the Commonwealth.
- (q) No provisions under this section shall be construed as imposing a license tax or fee on any motor vehicle, trailer or semitrailer in excess of the amounts authorized by the laws of the Commonwealth of Virginia.
- 2. Pursuant to §12 of the Roanoke City Charter the second reading of this ordinance by title is hereby dispensed with.
 - 3. This ordinance shall be in full force and effect on and after January 1, 2016.

ATTEST:

City Clerk.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA



AN ORDINANCE amending Section 32-284, Levy of tax; amount, of Article XIV, <u>Tax on Prepared Food and Beverage</u>, of Chapter 32, <u>Taxation</u>, of the Code of the City of Roanoke (1979), as amended, to increase the tax rate on the tax on prepared food and beverage from the rate of five percent (5%) to the rate of five and 1/2 percent (5.50 %) on the purchase of all food and beverages sold in the city in or from a restaurant, whether prepared in such restaurant or not, and whether consumed on the premises or not, as authorized by Section 58.1-3840 of the Code of Virginia(1950), as amended; providing for an effective date; and dispensing with the second reading of this ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. Section 32-284. <u>Levy of tax; amount</u>, of Article XIV, <u>Tax on Prepared Food and Beverage</u>, of Chapter 32. <u>Taxation</u>, of the Code of the City of Roanoke (1979), as amended, is amended and reordained to read and provide as follows:

Sec. 32-284. - Levy of tax; amount.

In addition to all other taxes and fees of any kind now or hereafter imposed by law, a tax is hereby levied and imposed on the purchaser of all food sold in the city in or from a restaurant, whether prepared in such restaurant or not and whether consumed on the premises or not, or by a caterer regardless of place of delivery or consumption. The rate of this tax shall be five and 1/2 percent (5.50%5) percent of the amount paid for such food, provided, however, that the rate shall be seven (7) percent of the amount paid for such food for the period of July 1, 2010, until June 30, 2012, at which time the rate will return to five (5) percent. In the computation of this tax, any fraction of one-half cent (\$0.005) or more shall be treated as one cent (\$0.01).

2. Pursuant to §12 of the Roanoke City Charter the second reading of this ordinance by title is hereby dispensed with.

ATTEST:	
	City Clerk.

This ordinance shall be in full force and effect on July 1, 2015.

3.



AN ORDINANCE amending Section 32-16. Levicd: Rate, of Division I, Generally, of Article II, Real Estate Taxes Generally, of Chapter 32, Taxation, Code of the City of Roanoke (1979), as amended, to increase the tax rate levied on real property and improvements from the rate of one dollar and nineteen cents (\$1.19) on every one hundred dollars (\$100.00) of the fair market value of such property, to a rate of one dollar and twenty two cents (\$1.22) on every one hundred dollars (\$100.00) of the fair market value of such property, and to increase the tax rate levied on buildings that qualify for the special rate for certain energy-efficient buildings pursuant to Division 9. Tax Rate for Certain Energy-Efficient Buildings. of Chapter 32, Taxation, of the Code of the City of Roanoke (1979) as amended, from the rate of one dollar and seven cents (\$1.07) on every one hundred dollars (\$100.00) of the fair market value of such buildings, to the rate of one dollar and ten cents (\$1.10) on every one hundred dollars (\$100.00) of the fair market value on such buildings: providing for an effective date: and dispensing with the second reading of this ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. Section 32-16, <u>Levied: Rate</u>, of Division I, <u>Generally</u>, of Article II, <u>Real Estate Taxes</u>

<u>Generally</u>, of Chapter 32, <u>Taxation</u>, Code of the City of Roanoke (1979), as amended, is amended and reordained to read and provide as follows:

Sec. 32-16. - Levied: rate.

Pursuant to section 2. subsection (1), Roanoke Charter of 1952, as amended, and pursuant to the provisions of the general law of the state, and in order to provide revenue for the operation and administration of the city government, the payment of principal and interest upon the city debt, the operation of the public schools, and for other municipal expenses and purposes, there is hereby imposed and

levied, and there shall be collected, for the tax year commencing July 1, 2015, and for each tax year thereafter, a tax upon all real estate and improvements thereon not expressly exempt from taxation and not the property of a public service corporation, at the rate of one dollar and nineteen twenty two -cents (\$1.22 49) on every one hundred dollars (\$100.00) of the fair market value of such property, and at the rate of one dollar and tenseven cents (\$1.10-07) on every one hundred dollars (\$100.00) of the fair market value of buildings that qualify for the special rate for certain energy-efficient buildings pursuant to Division 9, Tax Rate for Certain Energy-Efficient Buildings, of Chapter 32, Taxation, of this Code.

- 2. Pursuant to §12 of the Roanoke City Charter the second reading of this ordinance by title is hereby dispensed with.
 - 3. This ordinance shall be in full force and effect on July 1, 2015.

ATTEST:

City Clerk.



IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE adopting the annual General, Stormwater Utility, Civic Facilities, Parking, Department of Technology, Fleet Management, Risk Management, School General, School Food Services, School Athletics, Grant Funds, and State Asset Sharing Program Appropriations of the City of Roanoke for the fiscal year beginning July 1, 2015, and ending June 30, 2016; and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. That all money that shall be paid into the City Treasury for the General, Stormwater Utility, Civic Facilities, Parking, Department of Technology, Fleet Management, Risk Management, School General, School Food Services, School Athletics and Grant Funds, and State Asset Sharing Program in the fiscal year beginning July 1, 2015, and ending June 30, 2016, shall constitute General, Stormwater Utility, Civic Facilities, Parking, Department of Technology, Fleet Management, Risk Management, School General, School Food Services, School Athletics, Grant Funds, and State Asset Sharing Program, and that as much of the same as may be necessary be, and the same is hereby appropriated to the following uses and purposes, to-wit:

General Property Taxes Other Local Taxes Permits, Fees and Licenses Fines and Forfeitures Revenue from Use of Money and Property Intergovernmental Revenue - State & Federal Charges for Current Services Miscellaneous		\$109,827,000 78,120,000 1,195,000 1,284,000 206,000 69,791,000 10,976,000 652,000
Total Revenues		\$272,051,000
Appropriations		
Treasurer Clerk of Circuit Court Juvenile and Domestic Relations Court Ser Juvenile and Domestic Relations Court Cler Magistrate General District Court Circuit Court Commissioner of the Revenue		\$1,376,585 1,658,774 1,030,933 31,489 6,510 27,860 574,082 1,212,608
Sheriff Jail	\$3,208,814 15,329,260	18,538,074
Commonwealth's Attorney Cost Collections Unit	\$1,808,872 91,088	1,899,960
City Council Mayor Bowers Vice-Mayor Trinkle Council Member Lea Council Member Bestpitch Council Member Price Council Member Rosen Council Member Ferris	\$255,757 14,004 2,760 3,292 1,500 4,465 1,860 1,500	285 120
Council Member Ferris	1,500	285,138
City Attorney City Clerk Municipal Auditing		1,132,079 498,268 733,126

	Department of Finance Real Estate Valuation Board of Equalization	\$2,717,182 1,207,219 11,501	3,935,902
	Residual Fringe Benefits		3,331,042
	Miscellaneous		50,000
	Transfers to School Fund		77,794,000
	Transfers to Greater Roanoke Transit	Company	1,812,105
	Transfers to Debt Service Fund		13,116,023
	Transfer to Other Funds		4,565,487
	Funding for Reserves		1,000,000
	Electoral Board		. 374,180
	Office of Communications		390,689
	City Manager		904,160
	Roanoke Arts Commission		269,220
	Economic Development		1,612,307
	Memberships and Affiliations		3,230,838
	Personnel Lapse		(2,258,633)
	Contingency		1,463,008
	Department of Management and Budg	et	590,599
	Human Resources	\$1,282,070	
•	Employee Health Services	715,000	1,997,070
	E911 Center	\$2,539,544	
	E911 Wireless	575,000	3,114,544
	Director of General Services and		
	Sustainability	\$237,359	
	Purchasing	501,368	738,727
	Building Maintenance	\$4,970,989	
	Custodial Services	716,032	5,687,021
	Fire Administration	\$729,804	
	Fire Support	1,172,702	
	Fire Operations	19,048,544	
	Emergency Management	125,633	21,076,683
	Director of Public Works	\$174,558	
	Solid Waste Management	6,734,726	
	Transportation - Streets and Traffic	4,199,042	
	Transportation - Paving	3,658,679	
		. ,	

Transportation - Snow Removal Transportation - Street Lighting Transportation - Engineering & Operations Environmental Management Engineering	218,033 1,133,989 2,018,893 268,612 1,419,340	19,825,872
Planning and Development Building Inspections	\$1,429,737 971,620	
Neighborhood Support	120,657	
Neighborhood Services	1,382,760	3,904,774
Parks	\$3,064,823	
Parks & Recreation Administration	1,391,045	
Recreation	1,744,243	
Community Recreation	9,285	
Park Programming Outdoor Education	3,000	
Sponsorships and Development	81,572 38,500	
Athletics	72,680	6,405,148
Social Services		25,999,891
Youth Haven	\$640,195	
Outreach Detention	281,814	922,009
Health Department		1,475,000
Mental Health		448,890
Human Services Committee		409,052
Comprehensive Services Act (CSA)		10,764,000
Police Administration	\$2,360,135	
Police Investigation	2,930,603	
Police Patrol Police Services	14,038,330	
Police Services Police Training	2,814,440 631,717	
Police Animal Control	1,334,205	24,109,430
Libraries	\$3,786,238	
Law Library	127,971	
Virginia Cooperative Extension	72,267	3,986,476
Total Appropriations		\$272,051,000

Stormwater Utility Fund

\$3,741,985 \$806,588
\$4,548,573
\$4,548,573
\$4,548,573
\$2,138,890
\$2,138,890
\$547,065

Parking Fund

Operating	\$3,495,000
Total Revenues	\$3,495,000
Appropriations	
Campbell Garage	\$167,234
Market Garage	281,093
Elmwood Park Garage	179,213
Center in the Square Garage	225,815
Church Avenue Garage	291,956
Tower Garage	276,184
Gainsboro Garage	208,456
Market Lot	15,499
Elmwood Lot	22,468
Warehouse Row Lot	20,615
Higher Ed Center Lot	37,565
Operating	378,347
Debt Service	1,390,555
Total Appropriations	\$3,495,000
Department of Technology Fund	
Revenues	
Operating	\$6,777,425
Total Revenues	\$6,777,425
<u>Appropriations</u>	
Technology - Operating	\$4,700,483
Technology - Capital Outlay	950,000
Radio Technology - Operating	691,002
Radio Technology - Capital Outlay	435,940
Total Appropriations	\$6,777,425

Fleet Management Fund

Operating Non-Operating Total Revenues	\$6,619,158 100,000 \$6,719,158
Appropriations	
Operating Expenses Capital Outlay Total Appropriations	\$3,948,021 2,771,137 \$6,719,158
Risk Management Fund	
Revenues	
Operating Total Revenues	\$15,756,089 \$15,756,089
Appropriations	
Risk Management Administration Risk Management - Other Expenses Total Appropriations	\$1,163,185 14,592,904 \$15,756,089
School General Fund	
Revenues	\$162,575,203
Appropriations	\$162,575,203
School Food Services Fund	
Revenues	\$7,152,836
Appropriations	\$7,152,836

School Athletics Fund

Revenues	\$1,800,000
Appropriations	\$1,800,000
Grant Fund	
Grant Fund	
Revenues	
Total Revenues	\$266,776
Appropriations	\$55,375
Regional Drug Prosecutor Victim Witness	38,701
Virginia Juvenile Community Crime Control	33,731
Act	127,380
Homeless Assistance Team	45,320
Total Appropriations	\$266,776
State Asset Sharing Program	
Revenues	
State Asset Forfeiture	\$45,000
Total Revenues	\$45,000
Appropriations	
Law Enforcement Expenditures	\$45,000
Total Appropriations	\$45,000

2. That all salaries and wages covered by the Pay Plan, paid from the

appropriations herein, shall be paid in accordance with the provisions thereof;

3. That the Director of Finance be, and she is hereby authorized and directed to

transfer between accounts such appropriations and wages for the labor force as may be

necessary to cover cost of labor performed by one department for another.

4. That funding for all outstanding encumbrances, at June 30, 2015, are re-

appropriated to the 2015-16 fiscal year to the same department and account for which

they are encumbered in the 2014-15 fiscal year.

5. That this ordinance shall be known and cited as the 2015-16 General,

Stormwater Utility, Civic Facilities, Parking, Department of Technology. Fleet

Management, Risk Management, School General, School Food Services, School

Athletics, Grant Funds, and State Asset Sharing Program Appropriation Ordinance; and

6. Pursuant to the provisions of Section 12 of the City Charter, the second

reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: May 11, 2015

Subject: Capital Improvement Program Update FY 2016-2020

Background:

The Capital Improvement Program (CIP) for Fiscal Years 2016-2020 is a plan recommended for approval by City Council for anticipated capital project expenditures to be incurred over the next five years and is a revision of the Fiscal Years 2015-2019 plan.

Considerations:

As part of the financial planning/budget development process City Council was briefed on projects to be funded through additional bond issuance and cash. The total Capital Improvement Program for Fiscal Years 2016-2020 is comprised of capital projects with estimated expenditures of \$156,130,568 as outlined in Attachment A.

Council authorization of debt issuance is required for planned issuance each fiscal year and is requested through a separate report at a Council meeting after the adoption of the CIP Update to ensure that the public hearing notices are published in accordance with code requirements. The public hearing will be scheduled at a later date.

The CIP anticipates debt issuance each year as outlined below.

FY 2016

•	School Facility Maintenance and Impro-	vements -	\$8,500,000
•	Bridge Renovation -		\$5,650,000
•	Library Master Plan -		\$3,577,000
•	Parks and Recreation Master Plan -		\$1,000,000
•	Civic (Berglund) Center Improvements	-	\$1,500,000
•	Stormwater Management -		\$1,920,000
•	Curb, Gutter and Sidewalk Program -		\$1,000,000
•	Streetscape Improvements -		\$ 500,000
•	Passenger Rail Infrastructure -		\$2,500,000
		Total:	\$26,147,000

FY 2017

	School Facility Maintenance and Improvements -	\$5,000,000
	Bridge Renovation -	\$6,900,000
•	Library Master Plan -	\$2,845,000
•	Parks and Recreation Master Plan -	\$2,500,000
•	Civic (Berglund) Center Improvements -	\$1,500,000
•	Stormwater Management -	\$1,120,000

 Curb, Gutter and Sidewalk Program - Streetscape Improvements - Total: 	\$1,000,000 \$ 500,000 \$21,365,000
FY 2018 School Facility Maintenance and Improvements - Bridge Renovation - Library Master Plan - Parks and Recreation Master Plan - Civic (Berglund) Center Improvements - Stormwater Management - Curb, Gutter and Sidewalk Program - Streetscape Improvements - Fire Facility Master Plan - Total:	\$5,000,000 \$3,100,000 \$2,769,000 \$2,500,000 \$1,500,000 \$1,120,000 \$1,000,000 \$ 500,000 \$ 810,000 \$18,299,000
FY 2019 School Facility Maintenance and Improvements - Bridge Renovation - Library Master Plan - Parks and Recreation Master Plan - Civic (Berglund) Center Improvements - Stormwater Management - Curb, Gutter and Sidewalk Program - Streetscape Improvements - Fire Facility Master Plan - 911 Center - Total:	\$5,000,000 \$3,250,000 \$550,000 \$2,500,000 \$1,500,000 \$1,120,000 \$1,000,000 \$500,000 \$5,400,000 \$1,500,000 \$22,320,000
FY 2020 School Facility Maintenance and Improvements - Bridge Renovation - Library Master Plan - Parks and Recreation Master Plan - Civic (Berglund) Center Improvements - Stormwater Management - Curb, Gutter and Sidewalk Program - Streetscape Improvements - Fire Facility Master Plan - 911 Center - Total:	\$5,000,000 \$4,500,000 \$5,000,000 \$2,500,000 \$1,500,000 \$1,120,000 \$1,000,000 \$ 500,000 \$ 645,000 \$10,000,000 \$31,765,000

Funding budgeted for debt service is based on the capital project planning model. Budgeted debt service funding not needed until bonds are issued and debt service payments begin is used to cash fund selected projects or for a specific purpose. The amount available for one-time use is \$1,253,233.

Funding in the amount of \$500,000 is included in the Transfer to Capital Projects Fund for Bridge Maintenance Projects and may be appropriated to project accounts for FY 2016.

During the budget development process, Council was advised of the recommended use of one time funding for the following:

 YMCA of Roanoke Valley (fourth installment of capital contribution) 	\$ 100,000
 Virginia Museum of Transportation (third installment of capital contribution 	\$ 100,000
 Jefferson Center (third installment of capital contribution) 	\$ 100,000
 Arts Endowment 	\$ 125,000
 Capital Project Contingency Percent for Art 	\$ 10,037 \$ 32,200
 Voting equipment and Other Operating One-Time Expenses 	\$ <u>785,996</u>
TOTAL	\$1,253,233

Recommended Action:

Approve a resolution endorsing the update to the CIP.

Appropriate \$500,000 included in the FY 2016 Transfer to Capital Projects Fund Account and \$1,253,233 included in the FY 2016 Transfer to Other Funds unit to the respective accounts established by the Director of Finance for the following projects:

=	Bridge Maintenance -	\$500,000
•	YMCA of the Roanoke Valley -	\$100,000
•	Virginia Museum of Transportation -	\$100,000
•	Jefferson Center Foundation -	\$100,000
	Arts Endowment -	\$125,000
•	Capital Project Contingency -	\$ 10,037
	Transportation - Street Lighting -	\$165,000
•	Electoral Board -	\$430,571
•	Percent for Art -	\$ 32,200

The remaining funding in the amount of \$190,425 is budgeted in the Transfer to Other Funds unit and will be transferred to departmental budgets during the course of the fiscal year for identified one-time needs.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

Rita D. Bishop, Superintendent, Roanoke City Public Schools Donald G. Gurney, Bon'd Counsel, Hawkins Delafield & Wood LLP Kevin Rotty, Managing Director, Public Financial Management Inc. Robyn Schon, Global Spectrum General Manager, Roanoke Civic Center

Projected Spending Analysis - Fiscal Years 2016-2020

					Total
					Projected
Project Category/Description		FY 2016	FY 2017-20		Expenses
Buildings:	o in which is privil			g)g/m	(
911 Center	\$	-	\$ 11,630,368	\$	11,630,368
Fire Facility Master Plan	\$	-	\$ 6,879,574	\$	6,879,574
Library Master Plan	\$	1,973,079	\$ 13,819,810	\$	15,792,889
TOTAL - Buildings	\$	1,973,079	\$ 32,329,752	\$	34,302,831
Economic Development					
Arts and Cultural Capital Contributions	\$	545,000	\$ 500,000	\$	1,045,000
TOTAL - Economic Development	\$	545,000	\$ 500,000	\$	1,045,000
Parks:					
Greenways and Trails	\$	5,728,291	\$ -	\$	5,728,291
Parks and Recreation Master Plan	\$	2,563,540	\$ 10,000,000	\$	12,563,540
TOTAL - Parks	\$	8,291,831	\$ 10,000,000	\$	18,291,831
Schools:					
School Improvements	\$	8,500,000	\$ 20,000,000	\$	28,500,000
TOTAL - Schools	\$	8,500,000	\$ 20,000,000	\$	28,500,000
Storm Drains:					
Neighborhood Storm Drain Program	\$	3,580,000	\$ 4,480,000	\$	8,060,000
TOTAL - Storm Drains	\$	3,580,000	\$ 4,480,000	\$	8,060,000
Streets, Sidewalks and Bridges:					
Bridge Renovation/Replacement Program	\$	6,378,333	\$ 29,819,897	\$	36,198,230
Curb, Gutter and Sidewalk Program	\$	2,904,099	\$ 4,000,000	\$	6,904,099
Passenger Rail Infrastructure	\$	50,000	\$ 6,121,634	\$	6,171,634
Streetscape Project Improvements	\$	1,522,553	\$ 2,000,000	\$	3,522,553
VDOT Highway Projects	\$	28,666	\$ 4,933,613	\$	4,962,279
TOTAL - Streets, Sidewalks and Bridges	\$	10,883,651	\$ 46,875,144	\$	57,758,795
Civic Center Fund:					
Civic (Berglund) Center Renovations	\$	2,175,017	\$ 5,997,094	\$	8,172,111
TOTAL - Civic Center Fund	\$	2,175,017	\$ 5,997,094	\$	8,172,111
GRAND TOTAL - All Funds	\$	35,948,578	\$ 120,181,990	\$	156,130,568

A RESOLUTION endorsing the update to the Capital Improvement Program submitted by the City Manager by letter dated May 11, 2015.

WHEREAS, by letter dated May 11, 2015, the City Manager has presented an update to the City's Five-Year Capital Improvement Program for Fiscal Years 2015-2019 in the recommended amount totaling \$156,130,568.00:

WHEREAS, the Capital Improvement Program and the funding recommendation for projects is affordable and consistent with previous discussions by City Council and actions taken by City Council; and

WHEREAS, this Council is desirous of endorsing the recommended update to the Capital Improvement Program:

THEREFORE. BE IT RESOLVED by the Council of the City of Roanoke that this Council endorses and concurs in the recommendations of the City Manager for a certain update to the Five-year Capital Improvement Program for the City of Roanoke for Fiscal Years 2015-2019, and the related funding recommendations, as set out in the letter of the City Manager dated May 11, 2015.

ATTEST:

City Clerk.



AN ORDINANCE to appropriate funding for the FY 2016-2020 Update to the Capital Improvement Program, amending and reordaining certain sections of the 2015-2016 General, Capital Projects, and Risk Management Funds Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2015-2016 General, Capital Projects, and Risk Management Funds Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

General Fund		
Appropriations		
Other Equipment	01-260-1310-9015	\$ 430,571
Miscellaneous	01-300-9410-2170	190,425
Capital Projects Fund		
Appropriations		
Appropriated from General Revenue	08-530-9552-9003	500,000
Contingency	08-530-9575-9220	10,037
Appropriated from General Revenue	08-300-9612-9003	100,000
Appropriated from General Revenue	08-300-9613-9003	100,000
Appropriated from General Revenue	08-610-9647-9003	125,000
Appropriated from General Revenue	08-530-9802-9003	165,000
Appropriated from General Revenue	08-610-9929-9003	32,200
Appropriated from General Revenue	08-620-9757-9003	100,000
Revenues		-
Transfer from General Fund	08-110-1234-1037	1,132,237

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: May 11, 2015

Subject: Appropriation of FY 16 Funds for Enterprise Zone

Background:

A revised Virginia Enterprise Zone program was established by the General Assembly in 2005 through the Virginia Enterprise Zone Act. An Enterprise Zone is a geographically defined area designated by the Governor. The state and local government enter into a partnership to encourage business expansion and recruitment by offering both state and local incentives. The City of Roanoke has two main zones, Zone One A and Zone Two. Zone One A has one sub zone and Zone Two has two additional sub zones. The primary difference between the zones is that the building facade grant is available only in Zone One A and its sub zone which incorporates the older industrial areas in the core of the City and downtown and the maximum caps differ slightly for certain fee rebates and programmatic incentives. There is a Parking Lot grant, which is exclusive to Zone Two. This grant provides incentives to businesses to pave gravel parking lots that have a direct connection to a City storm water detention pond, in order to decrease ongoing, long-term maintenance of these facilities.

Considerations:

A requirement of designation is that the City of Roanoke offers certain local incentives. These incentives were set forth in the original application and subsequent amendments approved by City Council. In order for the City of Roanoke to continue to offer the local incentives as set forth in the designation application and subsequent amendments, an annual appropriation of funds is needed. Based on funds remaining from previous appropriations, additional funding in the amount of \$100,000 has been identified to provide for program grants and rebates, such as façade grants, fire retrofit grants, and review and utility hookup rebates, anticipated for Fiscal Year 2016. The building facade improvement program has become a very popular and useful tool in Enterprise Zone One A over the past several years. As of April of this fiscal year, \$145,440 in facade grant funding leveraged approximately \$342,125 in additional estimated private investment in building facade improvements. In many cases, these facade improvements are part of overall building rehabilitation projects, which result in additional real property investment.

Recommended Action:

Adopt the accompanying budget ordinance appropriating \$100,000 from the Economic and Community Development Reserve to the Façade and Retrofit

Grants and Review and Utility Hookup Rebate programs accounts established by the Director of Finance.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

R. Brian Townsend, Assistant City Manager for Community Development

Sherman M. Stovall, Assistant City Manager for Operations Amelia C. Merchant, Director of Management and Budget

Wayne Bowers, Director of Economic Development Robert Ledger, Economic Development Manager

AN ORDINANCE to appropriate funding from the Economic and Community Development Reserve for the Enterprise Zone Projects, amending and reordaining certain sections of the 2015-2016 Capital Projects Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2015-2016 Capital Projects Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations

Appropriated from General Revenue 08-310-9736-9003 \$ 100,000

Fund Balance

Economic and Community Development 08-3365 (100,000)

Reserve - Unappropriated

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: May 11, 2015

Subject: Approval of 2015-2019 HUD Consolidated Plan and 2015-2016

HUD Annual Plan

Background:

Since 1991, the City of Roanoke has received entitlement funds from the US Department of Housing and Urban Development under the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) programs. While these funds have declined in recent years, approximately \$2.0 million in new federal funds are expected in FY 2015-16. Coupled with limited program income and unexpended prior-year funds, approximately \$2.8 million will be available to assist with the City's housing and community development needs.

In order to receive these yearly grants, the City must submit a five-year Consolidated Plan and related Annual Plans to HUD for approval. The Consolidated Plan describes the City and its priorities and objectives for the anticipated funds for the next five years. It also includes an Annual Plan describing the planned uses of the funds estimated to be available for the first of the five years. Each Annual Plan thereafter provides the activities to be funded for the given year and the amount of funding apportioned to each activity. The 2015-2019 Consolidated Plan will cover the period from July 1, 2015, to June 30, 2020, and is the successor to the current five-year plan, which expires June 30, 2015.

Considerations:

Development of the 2015-2019 Consolidated Plan began in 2014 with the efforts of an internal staff team to review and update information contained in the current five-year plan and to review the 2010 study that prioritized a list of neighborhood target areas. Coupled with the 2010 study and the efforts of the Roanoke Redevelopment and Housing Authority's submission to HUD for a potential \$30 million Choice Neighborhood Grant, an area known as the Melrose-Orange Target Area was selected as the focus of HUD funds for at least the next 5 years.

As part of the plan development process, numerous opportunities were offered to the public for its participation. These included direct outreach through interaction with the Roanoke Neighborhood Revitalization Partnership, use of social media and *MyRoanoke* to promote an online survey to establish goals and objectives, links to the City's webpage, and a public meeting on November 19,

2014 conducted by City staff. No comments were received at that meeting, but the online survey posted during that time resulted in 196 responses, which were incorporated into the development of the Consolidated Plan.

In addition, the proposed Consolidated Plan document was made available for a 30-day public review and comment period from April 5 through May 4, 2015. No formal comments were received during that 30-day period. Furthermore, City Council public hearings were held on April 20, 2015 and April 23, 2015, with no public comments being received at those two hearings.

The 2015-2019 Consolidated Plan includes the Annual Plan for FY 2015-2016, the first year of the new five-year period, which begins July 1, 2015. For the coming year, the following sources and amounts will be available:

CDBG Entitlements	\$1,536,172
CDBG Carry Over	600,000
HOME Entitlements	415,552
HOME Carry Over	150,000
ESG Entitlements	138,444
Total HUD Funds	\$2,840,168

To ensure that availability of the new entitlements will be effective as of July 1, 2015, HUD must receive the 2015-2019 Consolidated Plan by May 15, 2015. A copy of the proposed Consolidated Plan is attached to this report for the City Council's information.

Recommended Action:

Approve the 2015-2019 Consolidated Plan which contains the 2015-2016 Annual Plan, and authorize the City Manager, or the City Manager's designee, to execute and submit this document to HUD for final review and approval, and to execute any necessary additional documents pertaining thereto, all such documents to be approved as to form by the City Attorney.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

Brian Townsend, Assistant City Manager for Community Development

Chris Chittum, Director of Planning, Building and Development Keith Holland, Community Resources Program Administrator

NOTICE:

Due to its large volume, the 2015-2019 HUD Consolidated Plan and Annual Plan has been scanned and posted as a separate document.



A RESOLUTION approving the 2015-2019 Consolidated Plan and authorizing the City Manager, or the City Manager's designee, to submit the approved Consolidated Plan, and to execute and submit any necessary documents pertaining thereto, to the United States Department of Housing and Urban Development (HUD) for final review and approval; and authorizing the execution of all necessary documents pertaining to such Consolidated Plan.

WHEREAS, in order to receive Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funding, HUD requires that entitlement localities such as the City of Roanoke submit a 5-year Consolidated Plan and Annual Updates;

WHEREAS, the current 5-Year Consolidated Plan for the City of Roanoke will expire on June 30, 2015;

WHEREAS, opportunities for community input regarding the 2015-2019 Consolidated Plan and the 2015-2016 Annual Plan were provided at public meetings held November 19, 2014, and April 20, 2015, and at a City Council public hearing on April 23, 2015, by a 30-day public review and comment period beginning April 5, 2015, and ending May 4, 2015, by dissemination of information to the Roanoke Redevelopment and Housing Authority main offices, the City Clerk's office and HUD Community Resources Division for public inspection, by letters to a mailing list of interested individuals and organizations, including the Roanoke Neighborhood Advocates, and by publishing information in local print media and on the City's website; and

WHEREAS, the 2015-2019 Consolidated Plan and the 2015-2016 Annual Plan must be

approved by this Council and received by HUD on or about May 15, 2015, to ensure timely receipt

of new entitlement funds.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City Manager, or the City Manager's designee, is hereby authorized, for and on

behalf of the City, to submit the approved 2015-2019 Consolidated Plan to HUD for review and

approval, and to execute all necessary documents pertaining to such Consolidated Plan, such

documents to be approved as to form by the City Attorney.

2. The City Manager, or the City Manager's designee, is hereby authorized, for and on

behalf of the City, to submit the approved 2015-2016 Annual Plan to HUD for final review and

approval, and to execute all necessary documents pertaining to such Annual Update, such documents

to be approved as to form by the City Attorney.

3. The City Manager is authorized to execute such subgrant agreements and

amendments as may be required pursuant to the Annual Plan, and as may otherwise exceed the City

Manager's authority under Section 2-124 of the Code of the City of Roanoke, as amended, such

subgrant agreements or amendments to be within the limits of funds provided for in the Consolidated

Plan and the Annual Plan and to be approved as to form and as to execution by the City Attorney, all

as more particularly set forth in the City Manager's letter dated May 11, 2015, to this Council.

ATTEST:

City Clerk.

HUD Plan Approval 2015-16.doc

2



AN ORDINANCE to adopt and establish a Pay Plan for officers, employees and Constitutional Officers of the City effective July 1, 2015; providing for certain salary adjustments; authorizing various annual salary supplements for certain officers and employees; providing for an effective date; and dispensing with the second reading of this ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. Pursuant to §2-69, Code of the City of Roanoke (1979), as amended, there is hereby adopted by the Council and made applicable to all classified officers and employees of the City on July 1, 2015, the Pay Plan hereinafter set out in its entirety, which shall read and provide as follows:

Pay Grade	Minimum	Maximum
· Administration of the control of t	Salary	Salary
4	\$19,714.24	\$31.542.94
5	\$20,700.42	\$33,120.36
6	\$22,251.84	\$35,603.36
7	\$23,970.70	\$38.353.12
8	\$26,483.86	\$42.374.28
9	\$29,264.04	\$46,822.88
10	\$32,339.32	\$51,742.60
11	\$34,617.18	\$55,387.54
12	\$38,597.78	\$61,756.50
13	\$43,037.54	\$68,859.96
14	\$47,985.60	\$76,777.22
15	\$53,504.36	\$85,607.08
16	\$60,437.26	\$96,699.98
17	\$67,387.06	\$107,819.66
18	\$75,136.36	\$120,218.80
19	\$84,817.72	\$135,708.04
20	\$94.571.36	\$151.314.02

- 2. Pursuant to §2-68, Code of the City of Roanoke (1979), as amended, effective July 1, 2015, the City Manager shall promulgate and cause to be distributed among the officers and employees of the City a Classification Plan, consisting of a plan of classification assigning a pay grade and pay range in accordance with this Ordinance and class code to each position in the classified service of this City.
- 3. Performance increases of three percent (3%) of the employees' current base salary may be awarded officers and employees according to their performance scores. Effective July 1, 2015, for officers and employees appointed or hired after July 1, 2014, performance increases shall be prorated based on the number of pay periods served pursuant to policies and procedures promulgated by the City Manager. If the three percent (3%) increase to an employee's base salary provided in this paragraph would cause an officer or employee to exceed the maximum annual pay range applicable for such officer's or employee's position, such officer or employee shall receive a salary increase only in such amount as will not exceed the maximum pay range for such officer's or employee's position. The performance salary increase provided in this paragraph shall be computed to an officer's or employee's current base salary prior to the six percent (6%) increase set forth in Paragraph No. 5 of this Ordinance.
- 4. If, after any applicable salary increases provided for in this Ordinance, any officer's or employee's salary is below the applicable minimum for his or her pay range, such officer's or employee's annual base salary shall be adjusted to the applicable minimum.
- 5. Employees hired before July 1, 2014 and who participate in the City's Retirement System under Chapter 22.3 of the City Code will receive a six percent (6%) increase to their current base salary. This increase does not apply to participants of the Virginia Retirement System (VRS). Every officer or employee shall receive the full six percent (6%) increase to an employee's base salary provided in this paragraph even if such salary increase causes such officer or employee to exceed the maximum pay range for that officer's or employee's position.

- 6. Participants of the City's Retirement System will be required to make a five percent (5%) contribution from their base salary to the City's Retirement Plan.
- 7. Annual salary supplements payable on a bi-weekly basis are provided for the hereinafter set out job classifications which require the incumbent to privately own or lease a motor vehicle routinely used in the course of conducting City business as follows:

POSITION TITLE	ANNUAL SALARY SUPPLEMENT
Appraiser I	\$ 2,000
Appraiser II	\$ 2,000
Assistant City Managers (unless City Manager has assigned a City v to the individual Assistant)	\$ 2,000 rehicle
City Attorney	\$ 2,500
City Clerk	\$ 2,500
City Manager	\$ 6,000
Deputy Director of Real Estate Valuation	\$ 2,000
Director of Economic Development	\$ 2,000
Director of Finance	\$ 2.500
Director of Planning, Building and Develop	pment \$ 2,000
Director of Real Estate Valuation	\$ 2,000
Municipal Auditor	\$ 2,500
Supervising Appraiser	\$ 2,000
Business License Inspector Auditor	\$ 1,250

If the requirement that any of the foregoing officers or employees own or lease a motor vehicle for routine use in the conduct of City business should be eliminated, then the salary supplement established by this Ordinance shall be terminated as of the date of elimination of such requirement.

The City Manager is authorized, within the limits of funds appropriated therefore, to provide for similar salary supplements for other officers or employees.

- 8. In order to equitably compensate sworn police officers assigned duties in a non-uniform capacity and in lieu of provision by the Police Department of uniforms and accessories, each such officer shall be accorded an annual salary supplement of \$600, payable on a bi-weekly basis as a uniform allowance.
- 9. Each employee of the Fire-Emergency Medical Services Department hired by the City as a Firefighter prior to April 18, 1991, who has received Emergency Medical Technician certification and actively participates in the City's First Responder Program shall be accorded an annual salary supplement of \$1,200, payable on a bi-weekly basis.
- 10. Each employee of the Fire-Emergency Medical Services Department who has been certified to either the Specialist or Technician level for the handling of hazardous materials and who is a member of the Regional Hazardous Materials Response Team shall be accorded an annual salary supplement of \$1.200, payable on a bi-weekly basis.
- 11. Each employee of the Fire-Emergency Medical Services Department who has been certified and performs Fire Inspector duties as part of the Fire Prevention Program assigned by the Fire-EMS Chief shall be accorded an annual salary supplement of \$1,500, payable on a biweekly basis.
- 12. Each employee of the Fire-EMS Department who has been certified and performs inspection and repair duties to the Department's "turn out" gear, Self-Contained Breathing Apparatus ("SCBA") and safety sensitive equipment as part of the Fire Maintenance Safety Program by the Fire-EMS Chief shall be accorded an annual salary supplement of \$1,500, payable on a bi-weekly basis.

- 13. Each employee of the Fire-EMS Department who has been certified and is qualified for the Heavy and Tactical/Swiftwater Team and performs this assignment shall be accorded an annual salary supplement of \$1,200, payable on a bi-weekly basis.
- 14. The City Manager is authorized to continue a police career enhancement program to provide pay incentives to police officers below the supervisory level. Such program may include consideration for training, formal education, experience, and specialized assignments. The annual pay supplement shall range from \$1,125 to \$5,018, payable on a bi-weekly basis.
- 15. The City Manager is authorized to continue a Community Policing Specialist program to provide pay incentives to police officers. Such program may include consideration for training and community participation. The annual pay supplement is two percent (2%) of base salary, payable on a bi-weekly basis.
- 16. The City Manager is authorized to continue a merit pay program for Firefighter/Emergency Medical Technicians who attain an EMT-I or Paramedic certificate. The base salary increase shall be in the amount of \$4,000, payable on a bi-weekly basis. If a qualified employee is receiving an EMT pay supplement, pursuant to the provisions of Paragraph No. 9 above, then the employee shall, in addition to the EMT supplement, receive the difference between such supplement and the pay supplement authorized by this paragraph.
- 17. A pay stipend of \$100 per month, or \$1,200 annually, paid monthly, if the member actually attends a regularly scheduled meeting during that month, shall continue to be awarded to members of the City Planning Commission and the Board of Zoning Appeals upon attainment of certification through the Virginia Certified Planning Commissioner Program and the Virginia Certified Board of Zoning Appeals Program, respectively. New appointees will be required to attain certification within one year of the date of appointment.
- 18. A pay stipend of \$100 per month, or \$1,200 annually, paid monthly, if the member actually attends a regularly scheduled meeting during that month, shall be awarded to

members of the Architectural Review Board. The requirement for certification of members by the Virginia Certified Architectural Review Program, adopted by Council effective July 1, 2004, is suspended until the Program has been fully developed and made operational by the Virginia Department of Historic Resources (VHDR).

- 19. Any pay supplement provided in this Ordinance shall be combined with an employee's base salary when computing overtime. However, if a pay supplement provided in this Ordinance should cause an officer or employee to exceed the maximum annual pay range for such officer's or employee's position, such officer or employee shall still receive the full amount of such pay supplement provided in this Ordinance.
- 20. Regular full-time, permanent. City employees who donate to the 2016 United Way Campaign will earn paid leave as follows:

Donation l	Per Pay Period	Total Paid Leave Allotted
\$5.00 pe	r pay period/	4.0 hours of leave
\$130	per year	
\$10.00 pc	er pay period/	8.0 hours of leave
\$260	per year	

Permanent part-time employees who donate to the 2016 United Way Campaign will earn prorated paid leave.

City employees who are engaged in performing emergency services or other necessary and essential services for the City whose normal work schedule is 24 hours, who donate to the 2016 United Way Campaign will earn paid leave as follows:

Donation Per Pay Period	Total Paid Leave Allotted
\$5.00 per pay period/	6.0 hours of leave
\$130 per year	
\$10.00 per pay period/	12.0 hours of leave
\$260 per year	

All time earned through donations to the 2016 United Way Campaign must be used by July 4, 2016.

- 21. Each employee of the Sheriff's office who meets qualifications for Master Deputy Sheriff and has been appointed such by the Sheriff shall receive a five percent (5%) increase to base annual salary. This increase shall be capped at no more than five percent (5%) above the pay range maximum for a Deputy Sheriff. Any Master Deputy Sheriff who fails to meet required qualifications and is removed from appointment by the Sheriff shall have the base annual salary reduced by five percent (5%).
- 22. The City Manager is authorized to continue a pay a supplement to eligible employees who use personal cell phones and personal data assistants for City business. The monthly pay supplement payable on a bi-weekly basis shall be \$30.00 for voice and \$50.00 for voice/data.
- 23. The City Manager is authorized to continue the Special Military Pay Supplement to any City employee who is a military reservist/national guard and who, between July 1, 2015 and June 30, 2016, is called to and serves on active duty related to our country's war on terrorism or natural disasters. The pay supplement is equal to the difference between that employee's regular City salary and military base pay plus any other compensation received for military service.
- 24. Pursuant to Ordinance No. 39702-071513, adopted on July 15, 2013, in accordance with Virginia Code §15.2-1414.6, and Ordinance No. 39931-051214, adopted on May 12, 2014, Council established the annual salaries of the Mayor, Vice-Mayor and Council members for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and for succeeding fiscal years unless modified by action of Council, accordingly the annual salaries of the Mayor, Vice-Mayor and Council members shall be as follows:

Mayor	\$22,000
Vice-Mayor	\$18,216
Council Members	\$17,116

2	5.	The	provisions	of 1	this	ordinance	shall	be	in	full	force	and	effect	on	and	after
July 1, 20	015.															

26. Pursuant to §12 of the Roanoke City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



AN ORDINANCE establishing compensation for the City Manager, City Attorney, Municipal Auditor, and City Clerk, for the fiscal year beginning July 1, 2015; establishing and confirming certain compensation benefits for the Director of Finance; and dispensing with the second reading of this ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

- 1. For the fiscal year beginning July 1, 2015, and ending June 30, 2016, and for succeeding fiscal years unless modified by ordinance duly adopted by this Council, the annual salaries of the Council appointed officers identified above and the Director of Finance shall be the annual salary established for such Council appointed officer or the Director of Finance during the fiscal year beginning July 1, 2014 and ending June 30, 2015, increased by three percent (3%).
- 2. Each Council appointed officer who was hired before July 1, 2014 and who participates in the City's Retirement System under Chapter 22.3 of the City Code will receive a six percent (6%) increase to their current base salary for the fiscal year beginning July 1, 2015, and ending June 30, 2016.
- 3. Each Council appointed officer who participates in the City's Retirement System will be required to make a five percent (5%) contribution from their base salary.
- 4. Any increase in compensation due to any officer or employee under this Ordinance shall be first paid with the first paycheck in July of 2015.

- 5. Although the Director of Finance is no longer a Council appointed officer, she shall continue to receive as deferred compensation, the sum of \$2,000 each quarter paid to the City's deferred compensation plan for Ms. Dameron's participation in said deferred compensation plan and the City will continue to put into place on Ms. Dameron's behalf a disability insurance policy consistent with that available to Council appointed officers; as well as such other benefits as set forth in Resolution No. 40140-121514, adopted by City Council on December 15, 2014.
- 6. The Director of Finance shall continue to pay on an installment basis the sum of \$8,000.00 per calendar year to the deferred compensation plan established pursuant to Internal Revenue Code Section 457, on behalf of the City Attorney, City Clerk, and Municipal Auditor. The sum shall be paid in equal quarterly installments on the first pay day of each calendar quarter. Each installment is paid to the seated Council-appointed officer as of the first day of that quarter.
- 7. The Director of Finance shall continue to pay on an installment basis the sum of \$15,000.00 per calendar year to the deferred compensation plan established pursuant to Internal Revenue Code Section 401(a), an employer contribution on behalf of the City Manager. The sum shall be paid in equal quarterly installments on the first pay day of each calendar quarter. Each installment is paid to the seated City Manager as of the first day of that quarter.
- 8. In no calendar year shall amounts of deferred compensation contributed by the City on behalf of the Council appointed officers or the Director of Finance exceed the maximum amount permitted by the Internal Revenue Code and IRS regulations to be deferred on a tax-free basis annually.

9. The Director of Finance shall be authorized, for and on behalf of the City, to execute any documents required by the City's third party administrator for deferred compensation to implement this ordinance.

10. This ordinance shall remain in effect until amended or repealed by ordinance duly adopted by City Council.

11. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.